

Jeffco Schools District Accountability Committee September 19, 2017 Minutes

Present:

Lorri Avery, Barbara Brooks, Victoria Boyd, Tom Dougherty, Jim Earley, Carsten Engebretsen, Jill Fellman, Molly Given, Deb Guiducci, Robert Ham, Nancy Hardesty, Hi Howard, Evie Hudak, Dave Johnson, Jennifer Kirksey, Susan Lopez, Melissa Martini, Nancy McCanless, Matt McKeown, Tim Mills, Valerie Pollitt, Karen Quanbeck, Margaret Ruddy, Greg Seupaul, Eric Schmitz, Martissa Spencer, Mark Stutz, Sally Kate Tinch, Katie Van Guilder, Lisa Vega-Fields, Theresa Walderman, Lucas Ward, Dave Wells

Absent:

John Byrne, Suzanne Covington, Nikki Fitterer, Jessica Keene, Bill Kottenstette, Margaret Lessenger, Jill Mark, Precila Pacheco, Kristopher Schuh, Kristina Vigil

Guests: Tracie Apel, Dr. Jason Glass, Ali Lasell, Tom McDermott

Agenda:

- Welcome and Introduction – Jim Earley
- Approval of Agenda and Minutes – Mark Stutz, Jim Earley
- DAC Roles and Responsibilities/Updates – Jim Earley, Mark Stutz
- Subcommittee Reports/Breakouts – Mark Stutz, Deb Guiduci, Dave Johnson, Carsten Engebretsen, Sally Kate Tinch, Melissa Martini
- Draft Fall DAC/SAC Update, October DAC Agenda – Jim Earley, Ali Lasell, Dr. Jason Glass
- Adjournment – Jim Earley
- Articulation Representative Roles/Responsibilities – Jim Earley, Mark Stutz

Decisions (current):

1. Minutes of May 2, 2017 were approved as presented.
2. The meeting agenda was approved as presented.
3. DAC adjourned at 7:27 pm

Action Items (future):

- FSCP subcommittee will filter ideas received from the Jeffersonian survey to bring them to executive committee for action on the next year's event.

Notes:

- Info **Welcome and Introductions** – **Jim Earley** welcomed a quorum of the DAC, each member introduced themselves and informed the group about their DAC representation.
- Action **Approval of Agenda and Minutes** – **Jim Earley** requested a volunteer for the position of DAC secretary for the 2017-18 calendar year. The member would be the secretary in lieu of participating on a sub-committee. He requested members inform him if interested. Members approved by unanimous consent the meeting agenda and May minutes.
- Info **DAC Roles and Responsibilities/Updates** – **Jim Earley and Mark Stutz** presented an overview of DAC roles and responsibilities to members. DAC is required by state law and is an advisory committee to the Board of Education. DAC will provide recommendations to the Board of Education in the areas of budget, improvement priorities, student achievement and parent engagement. DAC members have a two year term and have the ability to serve consecutive terms as long as they meet the requirements of membership. Members should review the [bylaws](#), [code of conduct](#), and [articulation area representative guidelines](#).
- Info/
Action **Subcommittee Reports/Breakouts** – **Mark Stutz** requested new members participate in a subcommittee as required in the bylaws. Each subcommittee chair gave an overview of their subcommittees to assist members in determining their preference. **Deb Guiduci**, the UIP subcommittee chair, explained the subcommittee will review school data and recommend district goals. The UIP subcommittee will need to meet approximately twice per month. The Budget/Finance subcommittee chair, **Dave Wells**, shared the participants will meet approximately every other week to assist with decisions regarding recommendations about school district spending priorities. Some of their work will include reviewing surveys. As the Family/School/Community Partnership subcommittee chair, **Carsten Engebretsen**, described past and future work including developing a toolkit for SACs, updating the resource guide, drafting a policy and providing training to SAC chairs. The subcommittee provides input and recommendations to increase parent/community engagement. The Charter subcommittee chair, **Sally Kate Tinch**, shared the subcommittee will only need to meet a couple of times to determine a process for reviewing future charter school applications. There was no charter application submitted for the Fall cycle. **Melissa Martini**, the Document and Processes subcommittee chair, explained the subcommittee will generally work through Google docs and have very few face to face meetings. The members will review DAC documents and recommend

changes.

- Info **Draft Fall DAC/SAC Update, October DAC Agenda and Board of Education/Superintendent Comments - Jim Earley** shared the draft September 26 Fall DAC/SAC Update agenda. At 5:00 p.m. new SAC chairs and their principals will receive training. The remainder of the SAC representatives will arrive at 6:00 p.m. for a presentation by Dr. Jason Glass. The evening will end with articulation area representatives meeting. Board of Education member, **Ali Lasell**, welcomed the new members to DAC and stated she is looking forward to working with DAC and is planning to attend the meetings each month. **Dr. Jason Glass** shared his experience since beginning as Jeffco superintendent on July 1. He has received input from a variety of stakeholders and the common concerns are around attracting/retaining quality teachers and communication. The DAC representatives asked questions and expressed comments/concerns with Dr. Glass.
- Action **Adjournment-** adjourned at 7:27 p.m.
- Info **Articulation Representatives Roles/Responsibilities – Jim Earley and Mark Stutz** spoke briefly to the articulation area representatives regarding their roles and responsibilities. The articulation area representatives will receive the list of the school accountability committee chairs for their areas on Friday, September 22. DAC articulation chairs were asked to contact the SAC chairs and encourage them to attend the DAC fall update on Tuesday, September 26.