

## Jeffco Schools District Accountability Committee November 14, 2017 Minutes

---

### Present:

Lorri Avery, Victoria Boyd, Barbara Brooks, Tom Dougherty, Jim Earley, Dave Epp, Jill Fellman, Molly Given, Deb Guiducci, Robert Ham, Nancy Hardesty, Hi Howard, Evie Hudak, Dave Johnson, Jennifer Kirksey, Margaret Lessenger, Susan Lopez, Jill Mark, Nancy McCanless, Matt McKeown, Tim Mills, Valerie Pollitt, Karen Quanbeck, Margaret Ruddy, Kristopher Schuh, Greg Seupaul, Eric Schmitz, Kristopher Schuh, Mark Stutz, Sally Kate Tinch, Katie Van Guilder, Lisa Vega-Fields, Kristina Vigil, Lucas Ward, Dave Wells

### Absent:

John Byrne, Suzanne Covington, Carsten Engebretsen, Nikki Fitterer, Jessica Keene, Bill Kottenstette, Melissa Martini, Precila Pacheco, Martissa Spencer, Theresa Walderman

**Guests:** Tracy Apel, Carol Eaton, Jef Fugita, Jason Glass, Cecily Klein, Ali Lasell, Tom McDermott, Marna Messer, Helen Neal, Adrienne Rossi, Jennifer Steele, Suzanne Sundbye

### Agenda:

- Welcome, Approval of Agenda and Minutes – Jim Earley, Mark Stutz
- Jeffco Generations – Jason Glass
- Unified Improvement Plan: Action Plan – Jim Earley, Jef Fugita, Carol Eaton, Jen Steele, Cecily Klein
- Graduation Guidelines: Post Workforce Readiness – Jef Fugita
- Subcommittee Reports – Dave Johnson, Carsten Engebretsen, Sally Kate Tinch
- Adjournment – Jim Earley

### Decisions (current):

1. Minutes of October 17, 2017 will be presented for approval on January 16.
2. After a motion and second, the meeting agenda was approved as presented by unanimous consent.
3. Next DAC meeting is January 16 with the DAC executive committee meeting on November 29.
4. After a motion and second, DAC adjourned by unanimous consent at 7:30 p.m.

### Action Items (future):

- By November 17 send feedback on UIP priority performance challenges and root causes to Jim Earley.
- Members will email to [Jim Earley](#) any items for the January 16 DAC meeting agenda by November 28 prior to the executive committee meeting on November 29.

### Notes:

- Info/ Action **Welcome, Approval of Agenda and Minutes – Jim Earley** welcomed a quorum of the DAC and led the group in introductions. DAC members approved the meeting agenda by unanimous consent. October minutes will be approved at the January meeting due to their not being distributed ahead of the meeting.
- Info/ Action **Jeffco Generations – Jason Glass** distributed new JPS swag (sticker) and refreshed everyone on the Jeffco Generations vision document with its focus on learning and changing the student task, the conditions for learning (i.e., high expectations with professional teacher), arriving ready to learn (i.e., early childhood education, removing barriers for children). Entrepreneurial spirit has been added as a district employee value to support our students'/communities' needs. Questions Dr. Glass responded to covered how student achievement will be increased, engagement of larger community, vision implementation, equity, and his greatest fear/hope.
- Action **UIP: Action Plan – Jim Earley** reminded members of the DUIP process, DAC work timeline, and identification of root causes at the October meeting. Next steps: set performance targets through a review of major improvement strategies (MIS) on early literacy (PPC#1), math (PPC#2), and post-secondary/workforce readiness (PPC#3). **Jef Fugita, Carol Eaton, Jen Steele** and **Cecily Klein** provided specific content on the strategies being considered with their aligned targets. Targets were proposed to be a stretch but attainable goal for the district (different from a school). MIS are aligned with the new Jeffco Generations vision. Questions were taken and answered as well as notecards available to collect feedback to note if 'are we going in the right direction.' All three MIS and targets for the priority performance challenges and root causes were reviewed for collection of feedback for further subcommittee work with district staff.
- Info **Graduation Guidelines: Post Workforce Readiness – Jef Fugita** introduced his team (Marna Messer, **Suzanne Sundbye** and **Adrienne Rossi**) to lead the presentation of the new requirement of current freshmen for graduation. **Marna Messer** gave brief background on why this change, the vision connection, pathways to provide in-demand skills to meet business, industry and higher education skills. Notecards were distributed to collect all questions DAC members have seen/heard on this topic. Shared with DAC was the background on

graduation guidelines work, the variety of options available to students to show readiness (already going on in schools); student pathways created to demonstrate their learning; requirements to meet 23 credits and one demonstration of learning to graduate; how interventions and supports are available to students in completion of their pathway; and, capstone options (student interest/passion/aspiration). Questions and responses covered the costs of assessments, concurrent enrollment, credit requirements, measurement of capstones, equitable framework and school measures for capstone projects, practices for beginning capstones, schools currently offering capstones, transferability of capstone skills.

Info/  
Action **Subcommittee Reports – Deb Guiducci** noted the Unified Improvement Process (UIP) subcommittee work was just presented on major improvement strategies and targets. **Dave Johnson** shared that in January, DAC will receive the work of the Budget subcommittee with a presentation on school finance, that anyone is welcome to the next subcommittee meeting on December 1, 5:30-6:30pm in the Ed Center; and, that the SAC questionnaire/survey is set for distribution in January after review of last year’s survey at the December 1 subcommittee meeting- anyone interested in that work is welcome to join. **Sally Kate Tinch** chairing Charter Review remarked that recommendations will be shared with the superintendent soon, that the subcommittee is meeting December 5 and that a meeting is planned with families of charter and neighborhood school students to bridge communications. **Robert Ham** reporting on the work of Family/School Community Partnership, that the subcommittee continues to review the examples of parent engagement in our schools with the six standards, the flamboyant chart to solidify what DAC can recommend for SACs (i.e., utilization of ‘the bucket exercise’ in schools) and a January FSCP survey. **Mark Stutz** noted that the district calendar committee has three DAC representatives as members, approved by the Board of Education on November 2, and will meet in the spring.

Board Director **Ali Lasell** thanked DAC members for great questions during this evening’s work and that she takes home pages of notes from their discussions.

Action **Adjournment** – adjourned at 7:30 p.m.