

PRODUCT ASSIGNMENT BY BUYER

General Purchasing – 303-982-6750

Betty Standley - Director of Purchasing – 303-982-6830

Data Governance Contracts
Purchasing Business Systems & Projects
PeopleSoft Purchasing & P-Card System Management

Vera Kennedy - Manager of General Purchasing - 303-982-6511

Graduation and Prom Contracts
IT Enterprise Systems
IT Special Projects
Professional Services

Christi Kelly - Buyer – 303-982-2277

Art Equipment and Supplies
Copy Paper
Envelopes
Food Service: Food, Equipment & Small Utensils
Home Economic Supplies/Equipment
Instructional Supplies
Letterhead/Business Cards
Pepsi
Printing

Floy Jeffares -Contract Administrator - 303-982-2146

Melissa Lawrence - Buyer – 303-982-6762

Art & n Miscellaneous Paper
Athletics & PE Supplies Discounts
Book Rebind / Recycle / Surplus
Clay & Glaze
Copier Supplies
Diplomas
Freight Inbound/Outbound Management
Library Books/Supplies/Equipment
Map/Globes Discount
Math Curriculum & Workbooks
Music Items/Uniforms & Musical Instrument Lease Purchases
Office/Business Machines except Computers & Copiers
Office Supplies – Toner & Cartridges
School Pictures
Science Supplies, Curriculum & Workbooks
Student Travel/Vehicle Rentals/Charter Buses
Textbooks

Richard Clark- Purchasing Agent – 303-982-6415

AlphaSmart Keyboards
Athletic Trainers
Computer Hardware – PC/Mac, Servers
Computer Memory & Network Cards
Consultants – Staff Augmentation
iPads & iPad Accessories
Interpreters
PC Peripherals
Printers/Scanners
Software – Main frame or Server, PC/Mac
Tutors
Audio Visual
Classroom Clickers
SMART Boards
Photographic Items
On-Line Instructional & Business Applications

Bea Cruz - P-Card Admin - 303-982-6763

P-Card Program

Cailey Zadunayski - Buyer Technician/Expediter – 303-982-6750

Cell Phones
People Soft Support Assistance
Amazon Business
Medical & first Aid Supplies

Anthony Vigil - Purchasing Analyst – 303-982-6877

Armored Car Services
PeopleSoft Support
Purchasing analytics and reporting

Support Services Purchasing

Barbara Ruley - Purchasing Agent – 303-982-6757

Aggregates/Sand/Gravel
Air Filters
Alarms
Classroom Audio & Sound Systems
Concrete
Contracts & Blanket Orders for Facilities & Warehouse Stock Items
Copiers
Custodial Supplies
Electrical Items
Equipment Plumbing
Fire Sprinkler Inspection
Fire Suppression
Geni Lifts
Glass
Grease Trap Pumping
Hardware, HVAC Items
Heavy Equipment
Hot mix Asphalt
HVAC – Chemicals
Industrial Gasses
Kiln Inspection & Repair
Kitchen Hood Inspection
Landscape, Locks, Lumber
Maintenance items/Discount
Mats
Non-White Fleet Vehicles
Paint & Painting Supplies Pest Control
Plumbing
Scrap metal
Security Systems/Cameras
Small Engines
Snow Plowing
Surplus Computer & AV Disposal
Tools
Transportation
Traffic Striping
Voice, Video & Data Communications (Cabling)
White and Yellow Fleet

Erin Kemp - Buyer – 303-982-2369

Furniture Bids & Contracts (Office, Classroom including Wall Boards, Classroom Furnishings/Preschool Furnishings, Library, Cafeteria)
CIP bond Funded Requirements
Furniture & Equipment Movers
Kilns (equipment)
Surplus Furniture Disposal

Shannon Keene - Buyer Technician/Expediter – 303-982-2283

Maintenance Warehouse #5 Stock Items
Pre-School Instructional Supplies

Vacant - Manager of Support Services – 303-982-2227

Carpet
Construction
Elevator Inspection
Emergency Services
Facilities Repair
Fuel/Natural Gas/Utilities
Generator Maintenance
Gym Floor Coatings
Hazardous Waste
Kiln Repairs
Marquee/Signage
Playground Equipment
Plumbing Supplies
Recycling/Trash/Landfill
2-Way Radios
Manages Purchasing Staff Responsible for
Facilities Maintenance, Transportation, Furniture, Fixtures and Equipment
Purchasing